Air Cleaner Replacement Media Pad Instructions

Your GENUINE polarized-media electronic air cleaner replacement media pads install quickly and easily into your air cleaner. Please read the following instructions before servicing your air cleaner. If you have any questions, please contact your heating & cooling contractor or for technical support, Monday - Friday, 9am-2pm EST, call (561) 989-8080



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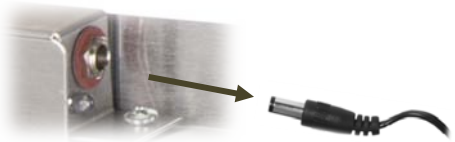
Be sure to service your air cleaner on a regular basis. As with any filter, failure to change your air cleaner media pads regularly may result in a reduction of airflow through the furnace/air handler which can cause damage to your heating and cooling system.

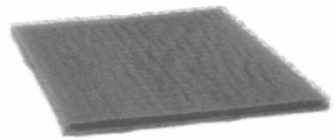
To replace your air cleaner media pad:

1. Switch the thermostat fan switch to the "off" position and turn off power to the furnace/air handler.
2. Open the filter access door or grille.
3. Unplug the power supply cord from the air cleaner.



When unplugging the power cord from the air cleaner, care should be taken not to let the jack touch any metal or grounded surfaces. Even though the jack is shielded, it might still be possible for the central power insert to contact a grounded surface which could result in damage to the transformer or electronics.

4. Remove the air cleaner from the filter rack or return air grille. Open the air cleaner latches and carefully remove the old media pad. Carefully discard the old media pad into a garbage bag.
5. If dust has accumulated on the outer screen of the air cleaner, clean with a dry brush or vacuum.



6. Position the new media pad so that it is centered within the air cleaner frame. Use only GENUINE replacement media pads. Other filter material will not work with your air cleaner and will void your product warranty.
7. Close and re-latch the air cleaner.
8. Return the air cleaner to its location in the furnace/air handler or return air grille, **NO FOIL PAD REQUIRED**.
9. Plug the power supply cord into the air cleaner once it is securely in place.
10. Close the filter access door or grille and restore power to the furnace/air handler.
11. Switch the thermostat fan switch to the "ON" position. For optimum results, the furnace or air handler should be run continuously with the fan switch in the "ON" position, rather than in the "AUTO" position. This is especially important in the fall and spring when heating or cooling may not be necessary but when airborne contaminant levels can be very high. Lower speed, continuous fan settings can further improve comfort and air cleaning performance.
12. Note the media pad replacement date on the replacement record sticker that was provided with your air cleaner.

Operation Tips

Media pads should last three to four months, depending on lifestyle and geography. Where smokers, pets, or people with allergies are present, replace your media pad more frequently to maintain the desired level of indoor air quality.

When a new air cleaner is first installed, it is recommended that the media pad be inspected and/or replaced after four to six weeks of operation. When first installed, there will be a significant first-time clean up of airborne contaminants that have been circulating in the space. During this initial period, visually inspect the air cleaner periodically for heavy face-loaded dust and clean with a vacuum or soft brush.

Because of variations in humidity and temperature in some areas, your new replacement media pad may snap slightly when first installed. This is a normal situation that should cease after a few hours of operation as the pad dries out. If snapping persists and/or is rapid and constant, remove and re-position the media pad. If snapping continues, or if the power indicator light is dim or out, consult your heating & cooling contractor.

NOTE: Only a qualified electrician should perform electrical wiring.